

**Regional School District No. 12**  
**Facilities Committee Meeting Minutes**

Date: February 4, 2015

Time: 6:30 PM

Place: Shepaug Valley School library

Committee Members Present: Gregory J. Cava, Chairman, Peter Tagley and Jennifer Pote at 6:40 pm.

Staff: Don O'Leary, Director of Facilities, Robert Giesen, Business Manager, Kim Gallo, SVS Principal.

Consultant: Charles W. Boos, AIA of Kaestle Boos Associates, Inc.

Public: Ed Wainwright.

1. The meeting was called to order by Mr. Cava at 6:32 PM.
2. Minutes of November 17, 2014. Adoption moved by Mr. Tagley, seconded by Mr. Cava and adopted unanimously.
3. The Committee commenced a discussion of the proposed Science Department renovations. Mr. Boos presented the proposal requested by the Superintendent showing 2 full science labs, three demonstration lab classrooms, and a teacher work area (the "2-3-1 Configuration"). The projected cost of the 2-3-1 Configuration is \$2,975,900. Ms. Gallo indicated that she only became involved after the 2-3-1 Configuration was proposed and in her opinion, the 2-3-1 Configuration is inadequate for the present program where there are frequently as many as four lab classes meeting in any given period. In the event the S.T.E.M.-Agri-Science program ("SAS") is approved, she believes 5 labs will be minimally required. Mr. Cava inquired of Mr. Boos as to the increase in cost for a different configuration. Mr. Boos indicated each additional lab would add approximately \$500,000 to the project cost. Mr. Cava inquired as to the cost should the Region build the 2-3-1 Configuration and later find it needed to convert it to a 4-lab, 1-demonstration lab configuration (a "4-1-1 Configuration") or a 5-Lab, no-demonstration lab configuration (a "5-0-1 Configuration"). Mr. Boos indicated we would be required to tear up the demonstration labs to convert them to full labs because of the water and gas infrastructure required and it would be expensive and undesirable to tear up new construction. Ms. Pote inquired as to the cost of constructing a 2-3-1 Configuration with all of the lab-conversion infrastructure in place. Mr. Boos indicated that this would avoid tearing up the demonstration labs but would add \$400,000 per classroom to the initial construction project, i.e., 80% of the cost of just building the labs in the first place. The Committee was reluctant to forward to the Board any configuration other than a 5-0-1 Configuration until information was provided that established the Region's needs with and without SAS justifying a different configuration. As the general assumption is that the needs of the Region would be different in the event SAS is approved, the ultimate decision on which configuration to execute is dependent on SAS approval. Thus, the consensus on the

Committee was that moving a referendum on the proposed Science Department renovations prior to the SAS referendum was premature. Ms. Gallo indicated she would develop the additional information required. The Committee took no action on the proposed 3-2-1 Configuration. Mr. Cava will report to the Board.

4. Annual Budget Request for Facilities Department. Mr. O'Leary outlined the budget requests for the FY 2016 budget. A copy of his report is spread upon the minutes of this meeting.

5. Elementary School Lease Repairs. Mr. O'Leary indicated that following the meeting with the Selectmen, he analyzed the list of repairs ranked by priority that emerged from that meeting. His analysis indicated that the order of priorities was not, in a number of instances, conducive to advantageous execution that would best suit the district needs. Accordingly, he prepared a revised list modified in a manner so that it was, in his estimation, able to be properly executed with as much deference to Town priorities as practicable. The consensus of the Committee is that the list prepared by Mr. O'Leary detailing the original list and his modified list be presented to the Board for its consideration with the Committee's recommendation that the Board approve Mr. O'Leary's modified list. Moved by Ms. Pote, seconded by Mr. Tagley and unanimously approved. A copy of Mr. O'Leary's report is spread upon the minutes of this meeting.

There being no further business to come before the meeting it was adjourned by consent at 8:04 PM.